



MUNICIPAL CRÈCHE APPLICATION FORM
(When compiling this form please follow the instructions given in:
"Guide to compilation")



STATEMENT IN LIEU OF NOTARY DECLARATION:

For the purposes of this application, I born in

on, father/mother of boy/girl
aware of the penalties applicable in the case of false statements, creation or use of false documents, pursuant to article .76 of Italian Presidential Decree no. 445 of 28 December 2000 and aware of the loss of any benefits resulting from resolutions made on the basis of false statements, pursuant to article 75 of Italian Presidential Decree no. 445 of 28 December 2000,
under my responsibility, declare as follows:

CHILD'S DETAILS

Surname and Name

Tax Code

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Nationality Gender: M F

Born in on

Resident in

FOR OFFICIAL USE ONLY

Receiving party code.....

Role code.....

Nominee code.....

1. ISEE.....
 Income 2012 Income 2011
EXPIRY.....

2. ISEE.....
EXPIRY.....

BRACKET.....
.....

50% DISC. YES NO

BRACKET DISC. YES NO

...M......3F......D......UR.....

Acceptance:
-Insertion:
-Dismission

FAMILY DETAILS

tel..... mobile.....

email.....

CRÈCHE REQUESTED

First choice crèche

Please list other **Crèches in the same AREA** in order of preference

.....

.....

.....

.....

N.B. please note that only places available in the crèches indicated above will be offered to those eligible according to the points system

FATHER'S DETAILS

Surname and name born in on

Nationality Tax Code [grid]

Resident in in street etc.

WORKS AS:

This activity (self-employed or employed) takes place in (company/studio).....

tel.. with usual workplace in

and working hourson these days: MON. ...TUES ...WEDS. ...THURS. ...FRI.

Start date

- Employee (role.....)
Self-employed (type of work.....)
other (if not employee or self-employed).....

(Note: non-EU citizens must attach their employment contract or Chamber of Commerce or roll professional registration)

DOES NOT WORK

MOTHER'S DETAILS

Surname and name born in on

Nationality Tax code [grid]

Resident in in street etc.

WORKS AS

This activity (self-employed or employed) takes place in (company/studio).....tel.....

with usual workplace in

and working hourson these days: MON. ...TUES. ...WEDS. ...THURS. ...FRI.

Start date

- Employee (role.....)
Self-employed (type of work.....)
other (if not employee or self-employed).....

(Note: non-EU citizens must attach their employment contract or Chamber of Commerce or roll professional registration)

DOES NOT WORK

CHILD'S FAMILY

I the undersigned declare that the child lives with the following persons (even if they do not share the same residency details):

Table with 3 columns: Relationship to child, Surname and Name, Date of birth. Rows for father, mother, and empty rows.

OTHER CHILD

The other son/daughter (name)is enrolled for the academic year at crèche and attends regularly

SPECIAL FAMILY OR PERSONAL CONDITIONS

I declare that the following special family, personal or job-related conditions exist:

ATTACHMENTS

- I attach a photocopy of (signed) ISEE declaration and certificate (See "Guide to Form Compilation") or I declare that the ISEE declaration and certificate have already been sent to the Local Education Authority and expire after 4 March 2013.

I also attach the following documents:

N.B.

- 1. After publication of the points-based lists (early June), parents MUSST check to see if their child has been assigned a place. Should a place have been assigned at a crèche, parents MUST GO to the Local Education Office during opening hours to pick up their letter giving admission to the crèche, within 15 days from publication of the list. Parents who do not pick up their letter within 15 days will lose their right to the place assigned, which will therefore be assigned to the first child on the waiting list.
2. Remember that photocopies of ISEE documents (declaration and certificate) must be attached to this application form (unless these documents have already be sent to the Local Education Office and expire after 14 March 2013) in order to obtain the most favourable coefficient for admission points and application for subsidised fees. Furthermore, for exact calculation of the family's economic situation, the documents indicated on the second side of attachment 4 must be attached
3. Please note that in order to obtain the points reserved for families with disabled members, the certificate attesting the level of disability issued by the Medical Commission in the first instance must be attached to the application. Furthermore, should the child named in the application be disabled, the "Certification" and "Functional Diagnosis" drawn up by the Centre caring for the child (ULSS, Nostra Famiglia, etc.) must also be attached or provided as soon as possible.
4. Any variations in the details declared in this application must be promptly notified in writing to the Local Education Authority.
5.
6. The pertinent office may also check, also via notification to the Guardia di Finanza (Italian Finance Police), the statements made on this form and attached ISEE certification - (Italian Presidential Decree 445/2000)
7. Application may also be made for children expected to be born before 31 May 2013.

SUBSEQUENT LISTS

Should the child remain on the waiting list, the Local Education Authority will request confirmation for the child to be included on the points-based list also for January 2014. Should the parents turn down the place offered, they can ask for the application to remain valid also for the points-based list in January 2014. Any child who stops attending crèche will be excluded from the subsequent points-based list. A new application must be made for inclusion in the points-based list for subsequent academic years.

PRIVACY LAW

The undersigned most also note that, in compliance with Italian Legislative Decree no 196 of 30.06.2003, the personal details given in this form and/or in attached documents: 1. will be processed (gathered, registered, stored, elaborated, etc.) by the Padua Local Education Authority; 2. and will, furthermore, be transmitted to the Nursery School Management Board for decisions regarding enrolment applications, in compliance with art. 13 of Italian Regional Law no.32/90. The data subject may also request that data processed in violation of the law be cancelled, made anonymous or blocked, or request that data be updated, modified or, if so desired, integrated or even refuse processing for legitimate reasons.

SIGNATURE/STAMP OF AUTHORISED PERSONNEL

THE DECLARANT

Padua,

SPACE RESERVED FOR THE MANAGEMENT BOARD
ASSIGNATION OF POINTS

1 Child with no parents	<input type="checkbox"/> 4 points	
2 Child with two working parents	<input type="checkbox"/> 3 “	
3 Child living with just one parent (not in work)	<input type="checkbox"/> 1.5 “	
4 Child living with just one parent (in work)	<input type="checkbox"/> 3 “	
5 For each sibling younger than 9	<input type="checkbox"/> 1 “	
6 For each sibling aged between 9 and 14	<input type="checkbox"/> 0.5 “	
7 For each sibling attending requested crèche	<input type="checkbox"/> 0.5 “	
8 Disabled members of the family (excluding parents)	<input type="checkbox"/> 2 “ <input type="checkbox"/> 3 “	
9 Disabled parent/s	<input type="checkbox"/> variable “	
10 Disabled child	<input type="checkbox"/> 0 to 1 “	
11 Problem with working hours	<input type="checkbox"/> 0 to 1 “	
12 Distance from workplace		
13 Particularly difficult family situation reported by Social Services not included in the points above	<input type="checkbox"/> 3 “	
TOTAL POINTS		
multiply points by ISEE coefficient below		
<input type="checkbox"/> 1		
<input type="checkbox"/> 0.98		
<input type="checkbox"/> 0.97		
<input type="checkbox"/> 0.96		
<input type="checkbox"/> 0.95		
<input type="checkbox"/> 0.80		

TOTAL POINTS ASSIGNED

Date

Date

Board
President

Board
President

(Notes)